

Poll Clerk Application

Winter General Elections 2010

PLEASE READ APPLICATION FORM CAREFULLY

Please complete this form in its entirety. Incomplete forms will not be considered as a complete application – it is your responsibility to ensure all requested information is given. If you have questions at any time while completing this Application Form please contact Josh Gaber, CSA Human Resources and Operations Commissioner at csaadmin@uoguelph.ca. Completed forms should be emailed to csaadmin@uoguelph.ca or dropped off (a paper copy) to the CSA Front Office (UC274) by 4:30pm on:

Wednesday March 3, 2010

Applicants selected as CSA W10 Election Poll Clerks will be contacted by email or phone Thursday, March 4, 2010 if they are successful. Applicants who are not successful will not be contacted.

All CSA Poll Clerks are required to attend either one of two identical training sessions on Friday, March 5 at 8:00am or 5:30pm. Please indicate which you would attend should you be selected as a Poll Clerk. This training will be held in the CSA Boardroom, located on the second floor of the University Centre (Room 274).

CSA Poll Clerks will staff Polling Stations between the hours of 10:00am and 4:00pm during the voting week March 8 – 12 2010. Poll Clerk schedules will be completed based on availability and will be posted Friday March 5, 2010 by 5:30pm and will be distributed via email to all successful Poll Clerk applicants. At all times there will be two Poll Clerks per Polling Station. The CSA will have a minimum of two Polling Stations located on campus throughout the duration of voting week.

Applicant Information:

First Name: _____ Last Name: _____

Email: _____@uoguelph.ca Phone: (_____) _____ - _____

- 1. Why do you wish to be a Poll Clerk for the CSA Winter 2010 General Elections?** (If you require more space please submit an additional page attached to this Application Form)

2. Please list 5 personal skills/traits in order of importance (1 = very important to 5 = useful, but less important) that you believe a CSA Poll Clerk should have to be successful in supporting the CSA Winter 2010 Elections. (Some examples include but are not limited to time management, communication, organization, interpersonal)

1 _____
 2 _____
 3 _____
 4 _____
 5 _____

3. Availability – CSA Winter Election voting is open Monday, March 8 – Friday, March 12, 2010.

a) Please select (by placing a “Y”) a range from the list below for the total number of hours you are interested in working during voting week. This does not guarantee you will be scheduled for the number of hours listed – but will help in drafting a Poll Clerk schedule.

2-5 _____
 6-10 _____
 11-15 _____

b) Please place a “Y” in all timeslots that you are **available to work** during the week of March 8 – 12, 2010.

	10 – 11	11 – 12	12 – 1	1 – 2	2 – 3	3 – 4
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						

c) Please indicate which Poll Clerk Training time slot you will attend if successful. Poll Clerk Training is mandatory for all successful applicants. (Please place a ‘Y’ next to the training time slot you will attend)

Friday, March 5, 2010 – 8:00am _____
 Friday, March 5, 2010 – 5:30pm _____